



Chicago's #1 Home for Sports & Leagues

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Weekly Court Rental Agreement

Basketball

Inline Hockey

Volleyball

Indoor Soccer

Baseball

Softball

Hitting Tunnel

Floor Hockey

Football

Aerobics

Lacrosse

Corporate
Events

Team
Building

This document serves as the record of agreement between Windy City Fieldhouse and any customer(s) renting weekly court space at Windy City Fieldhouse. In accordance with Windy City Fieldhouse policies, any booking that is considered a multi-week booking must be set forth and approved with this document.

Weekly Bookings:

- A weekly booking is constituted by the commitment to a specific time slot for the same day and time each week for a period of at least 13 weeks.

Payment Requirements for a Weekly Booking:

- A minimum three-week non-refundable deposit is required to book any multi-week booking if the group has a valid credit card on file. Groups without a valid credit card on file are required to have a minimum six-week non-refundable deposit. The group is required to pay each week for their court time on the day of its use. The deposit will be applied to the last three/six weeks of the booking.
- A valid credit card or deposit must be given to guarantee and hold all dates of a booking. The credit card will be charged for any outstanding balances remaining after the last scheduled date of the booking.
- If a group fails to pay for any week's scheduled usage, the group's weekly fee will be charged to the credit on file the next day.
- **Windy City Fieldhouse reserves the right to alter or postpone dates, as it deems necessary provided the group is given prior notification.**

How did you hear about us?

Group Name: _____ **Date:** ____/____/____

Group Contact: _____ **Time Booked:** _____ to _____ AM/PM

Address: _____ **Start Date:** ____/____/____

Address: _____ **Sport:** _____

City: _____ **State:** ____ **Zip:** _____ **Court:** ____ **Types of Goals:** Small Big

Home Phone: (____) _____ - _____ **Length of Booking:** ____ weeks

Work Phone: (____) _____ - _____ **Total Cost:** \$ _____ **3/6 week deposit:** \$ _____

E-mail: _____ **Payment:** Cash _____ Credit Card _____

Credit Card Type: Visa Mastercard Discover

Credit Card #: _____ **Exp. Date:** _____

I understand and agree that I am making a non-refundable commitment to pay for all court time booked. In doing so, I give Windy City Fieldhouse the permission to charge any outstanding balances for court time booked to my credit card below, whether or not I use the court time.

Group Organizer / Cardholder Signature: _____

*If a group does not wish to pay in cash or swipe their credit card at the time of booking, they can have a portion of the amount be authorized on a credit card. However, the customer is still fully responsible for the cost of the court time whether they use the court time or not. If the customer does not pay for the court time the day it is booked for, the customer understands the credit card will be charged for the full balance. No refunds will be given under any circumstances.

Note: Reservations for a weekly court rental agreement are subject to availability. A weekly court rental agreement is not valid until approved by a WCF employee with the receipt of a signed contract and full payment.

WCF Approval: _____